



ROLES OF TOPIC CHAIRS AND TOPIC REVIEWERS FOR PACIFICHEM 2015

One Topic Chair for each area is appointed by the Organizing Committee in each of the 11 Program Topic Areas to assist the Scientific Program Subcommittee in the development of the technical program.

Topic Reviewers (one per society for each area) are nominated by the Scientific Program Committee and the Topic Chairs for each co-sponsoring society (United States, Canada, Japan, Australia, New Zealand, Korea, and China).

Major responsibilities of the **Topic Reviewers**:

- Review all submitted symposium proposals in their topic area. Considerations:
 - 1) Does the proposal adequately cover the Topic Area?
 - 2) How may the proposal be strengthened?
 - 3) Is the number of sessions proposed warranted by the subject?
 - 4) Does the proposal duplicate or overlap another proposed symposium in that Topic Area or another Topic Area?
 - 5) Does the proposal have three or more symposium organizers who represent at least three different Pacific Rim Societies?*
 - 6) Is the proposed list of speakers representative of the Pacific Rim Societies?
 - 7) Does the proposal clearly identify the Corresponding Symposium Organizer (CSO) who is responsible for managing the proposal submission on behalf of the co-organizers?

*Proposals may be considered from non-Pacific Rim countries, e.g. Europe, South America or Asia. In this instance, the proposal must have a minimum of 3 co-organizers from Pacific Rim countries.

- Review and grade (accept, deferral, or reject) submitted proposals in their Topic Area using the Pacifichem 2015 On-Line Symposium System within the deadline dates set by the Scientific Program Subcommittee.
- Identify proposals that duplicate other submitted proposals and suggest ways in which they may be combined or ways in which they could be distinguished.
- Help solicit additional symposium proposals that would provide a more balanced and comprehensive coverage of the Topic Area consistent with the goals of the Congress.
- Nominate Judges for and participate in judging the Student Poster Awards during the 2015 Congress.

Major responsibilities of the **Topic Chairs**:

- The Topic Chair has the same responsibilities of the Topic Reviewer in regards to reviewing the submitted proposals.
- Correspond with the Topic Reviewers in his/her Topic Area to ensure the timelines and objectives of the proposal review are on track.
- Use the the Pacifichem 2015 On-Line Symposium System, to review the Topic Reviewer reviews to ensure active participation in order to replace inactive reviewers.
- In the event of wide disparity in the scoring a proposal, correspond with the reviewers to understand the cause and to recommend a reevaluation of the proposal to achieve better consensus.
- Solicit recommendations from the Topic Reviewers to solicit additional symposium proposals that would provide a more balanced and comprehensive coverage of the Topic Area consistent with the goals of the Congress.
- Review and grade (accept, deferral, or reject) submitted proposals in their Topic Area using the Pacifichem 2015 On-Line Symposium System within the deadline dates set by the Scientific Program Subcommittee.
- Recommend a schedule of symposia in their Topic Area to organize the Topic Area program in “parallel sessions” over all half-days of the Congress so as to use the fewest number of meeting rooms (i.e., Parallel Programming).

I. THE CORE AREAS OF CHEMISTRY

1. Analytical
2. Inorganic
3. Macromolecular
4. Organic
5. Physical, Theoretical & Computational

II. MULTIDISCIPLINARY OR CROSS-DISCIPLINARY AREAS OF CHEMISTRY

6. Agrochemistry, Environmental, and Geochemistry
7. Biological
8. Materials & Nanoscience

III. CHEMISTRY SOLUTIONS TO GLOBAL CHALLENGES

9. Chemistry of Clean Energy Conversion, Storage, and Production
10. Bench to Bedside: Chemistry of Health Care
11. Connecting Chemistry with Society